

REGISTRATION GUIDELINES & PROCEDURES

1. Early registration is encouraged. Participants shall be registered on a first-come-first-served basis.
2. Register by completing attached form and return by fax or e-mail.
3. Payment by crossed cheque / postal order made payable to WKS HOLDINGS SDN BHD together with registration form, to be received at least 4 days before the course commences.
4. Notification of cancellation must be in writing received 4 working days prior to commencement of course (20% of course fee will be retained). Otherwise, full fee would still be charged.
5. Registration fee is inclusive of course materials, refreshments and lunch.
6. Closing date is 4 days before commencement of the course.

REGISTRATION FORM

Please register the following for the course on "ISO/IEC 17025:2005 Internal Quality Audit"

Name: _____

Designation: _____

Name: _____

Designation: _____

(please attached extra list if more than two participants)

Name & Address of Company:

Contact Person: _____

Designation: _____

Tel: No: _____ Fax: _____

E-mail: _____

I/We have enclosed a cheque no: _____ for
RM _____ made payable to WKS HOLDINGS SDN
BHD.

Signature: _____

Date: _____

WKS reserves the right to cancel or postpone the course
in the event of unforeseen circumstances.

WKS HOLDINGS SDN BHD (129630-A)
1A-3A, Plaza Mayang, Jalan SS 26/9,
47301 Petaling Jaya, Selangor DE
Tel : 03-78038188 Fax : 03-78039188
E-mail : admin@wks-h.com
Http://www.wks-h.com

ISO/IEC 17025:2005

Internal Quality Audit

Administrative Details

Date: 12 – 13 April 2017

Time: 0900 – 1715

Venue: Plaza Mayang, PJ

Fees: RM 890 per participant
HRDF Claimable

Organized & Management by

WKS HOLDINGS SDN BHD

